

3-1379

29 July 1952

MEMORANDUM FOR THE DIRECTOR OF CENTRAL INTELLIGENCE

SUBJECT : Change in Format of NIE Covers

ENCLOSURES: A. Proof copy of cover with recommended changes.
B. Sample NIE as presently published.

1. We have reviewed the format of the cover currently used for NIE's and concluded that with minor changes certain improvements can be made:

- a. By carrying the coordination note (credit line) on the cover, the participation of the IAC agencies with CIA in the production of NIE's can be emphasized;
- b. This shift in the coordination note would also serve to inform readers not familiar with the composition of the IAC on which agencies participate actively.
- c. By dropping the present title page and printing the required notices on security and dissemination on the inside of the front cover, the reader will come to the "Conclusions" immediately upon opening the NIE.

2. The IAC agencies have been contacted and each has expressed its approval in the suggested changes.

3. Recommendation

That you approve the changes in the format of the NIE cover as per Enclosure A.

[Redacted Signature Box]

25X1

D/Asst. Director/Adm.
National Estimates

RECOMMENDATION CONCURRED IN:

RECOMMENDATION APPROVED:

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[Redacted Signature Box]

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Deputy Director/Intelligence

Director of Central Intelligence

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Security Information